

## UK SLIP RESISTANCE GROUP

Meeting (AGM) Thursday 2 February 2017

at:

Lucideon Limited,

Queens Road, Penkhull, Stoke-on-Trent, Staffordshire, ST4 7LQ United Kingdom

**Present:** Eddie Allen, Jon Baggaley, Philip Bamford, Barry Beacall, Lynette Bowden, David Cockhead, John Myers, Mike Forbes, Michael George, Christopher Hacket, Simon Hall, Diane Luther, Mike Minett, Brian Newell, Philip Nolan, Keith Palmer, Ben Powers, Steven Rawden, Ian Roberts, Paul Rogers, Tom Rowan, Duane Scarfe, Robert Shaw, Janet Sycamore, Mike Roys, Adrian Shortland, Steve Thorpe, Rob Winstone, Dong Wang,

**Guests:** Mike Weal.

### MINUTES

#### 1. Apologies for absence

Richard Bowman, Michael Craven, Christian Harris, Steven Phillips, Paul Robson, George Sotter, Paul Shrubsole, Alan Sutherland, David Talbot.

#### 2. Minutes of the last meeting and matters arising

2.1 The Minutes of June 2016 Meeting were agreed without change.

#### 3. Chairman's Report

3.1 The Chairman reported:

- The Group remained solvent
- The Conference was a success with 100 plus delegates from 9 countries
- The Conference Organising Committee had proposed a payment of £2000 to the Chairman for his work preparing and delivering the Conference
- The Chairman will represent the Group at the IEA 2017 Conference
- Membership is growing
- There was good attendance at all Meetings
- Issue 5 of the Guidelines is complete
- The Stair document has been updated to reflect comments made at the Conference.
- Further work would be undertaken with Slider 55.
- A first draft of a Cleaning document has been prepared
- A Specification document for floors in various environments has been proposed
- Further consideration will be given to UKSRG Training and Accreditation
- The Group should work towards a broader based membership

#### 4. Membership Secretary Report and Membership

- 4.1 Marcel Engells of FGK Germany approved for full Membership.
- 4.2 John O'Reilly of O'Reilly Engineers (Ireland) applied for Associate Membership. Eddie Allen to ring before the next Meeting. (Action Eddie Allen)
- 4.3 Gareth Jones of Stonehouse Ceramics applied for Associated Membership. Simon Hall to ring before the next meeting.
- 4.4 George Alobo of Total Nigeria (Deep Water Operations) applied for Associate Membership. Duane Scarfe to ring before the next meeting. (Action Duane Scarfe)
- 4.5 Proposals for new Membership grades is to be considered by a sub-Committee comprising:

Paul Lemon  
Simon Hall  
Ben Powers  
John Myers  
Steve Thorpe

- 4.6 The sub-Group is to report to the next Meeting on their proposals. (Action sub-Group).

**5. Treasurer's Report**

- 5.1 The Treasurer's Report provided a spread sheet of income and expenditure which is attached to the Minutes.
- 5.2 The Treasurer reported that Worldspan had not made any payment following the Conference to the Group. Those attending the Meeting indicated that the payment should be made without further delay and should be urgently and diligently chased by the Treasurer (Action Simon Hall).
- 5.3 Consideration was given to de-registering for VAT. De-registering would make Accountancy simpler and would avoid the need for a VAT return to be completed on a quarterly basis. There is a balance between the ability to recoup input VAT as against Accountancy charges and an assessment is to be made before the next Meeting (Action Simon Hall).

**6. Webmaster Report**

- 6.1 The Webmaster could not attend the Meeting.
- 6.2 It was reported that some of the Conference money was to be used for developing a new website. It was reported that Russell Hunter is providing the assistance for the web hosting to be transferred.
- 6.3 In discussion it was considered that the website should facilitate the main objectives of the Group. It was also considered that the website should have a technical rather than marketing bias and should provide information in an accessible way. A sub-Group comprising Diane Luther, Lynette Bowden, Janet Sycamore, John Myers, Ben Powers, Simon Hall and Steve Thorpe were to consider the development of the website and report to the Group at the next Meeting. (Action sub-Group).

**7. Executive Committee – Election/Re-election**

- 7.1 Ian Roberts of KSS was appointed Secretary.
- 7.2 Steve Thorpe was reappointed as Chairman.
- 7.3 Steven Rawden was appointed Vice Chairman
- 7.4 Steven Phillips was reappointed as Webmaster
- 7.5 Mike Forbes proposed a vote of thanks to Steven Rawden and Steve Thorpe

**8. Guidelines 2016 Feedback**

- 8.1 The cost of the Guidelines was discussed. It was generally agreed that Members should have a discounted price and that non-Members and multi users should have increased cost. The agreed costings are as follows:
- Full Members £30
  - Associate Members £45
  - Non-Members £60
  - Multi Users, say 5 x Members price or £150
  - It was agreed that Paul Lemon would keep note of any editorial changes required and update the document if necessary (Action Paul Lemon).

- It was agreed again that an on-site Method Statement for operating the pendulum would be developed. Rob Shaw agreed to undertake this work. (Action Rob Shaw).

8.2 It was agreed that other than the issue of hard copies at the Conference, Issue 5 would only be produced in electronic form (as a secure PDF file).

## 9. Update on SlipSTD Project

9.1 Brian Newell reported that there were proposals put forward for the Slip STD PAS – Publicly Available Specification – drafting committee to re-form with a view to extending the scope of the document to include resilient flooring.

9.2 It was agreed the Group should take an interest in and contribute to this work where possible.

9.3 We agreed to revisit this topic in the October meeting.

## 10. Feedback from Conference

10.1 To take forward to any further Conference organised by the Group, we should take into account the following:

1. Any Conference should have a mixed Agenda.
2. Some Commercial Clients may find technical sessions too detailed and uninteresting.
3. Some technical input is required for many of those attending.
4. Winding-up sessions should be “*short and sweet*”.
5. At any Conference we are issuing new Guidelines then there should be a presentation on the new Issue.

10.2 Duane Scarfe asked why the exhibition stands had been so expensive. Steve Thorpe reported that it had initially been suggested the stands would be cheaper but following further discussion a more commercial approach (supply and demand) led to them being priced as they were. All the stands were sold.

10.3 It was suggested a One Day Course or Seminar type approach could be more appropriate in relation to the dissemination of technical information and could attract international delegates.

10.4 It was not considered that the Conference was overly expensive.

10.5 Steve Thorpe reported that Papers and Presentations were to be posted on the website. If presenters wanted to use their powerpoint slides they would need to be annotated with reader’s notes. He requested that all those UKSRG Members who had presented at the Conference provide their Presentations by the end of the month. (Action those who presented)

10.6 For the future it was considered the primary aim of any Conference would be to promote the UKSRG and an interim event could be considered, which would be less formal and less technical.

10.7 Steve Thorpe suggested in approximately 2 to 3 years’ time a further Conference could be arranged which:

1. Would not necessarily be associated with the IEA
2. Would be more concerned with slips, trips and falls
3. Would be less technical
4. Would consider parallel sessions that would need two sets of Presentations
5. Less commercial
6. Morning and Afternoon sessions with a different bias
7. Say 40 stalls for break out times and trade show with say 80 delegates at HSL or similar
8. Consider a UK audience only

- 10.8 It was also considered appropriate that the UKSRG should present papers at specialist shows, for instance those attended by Architects, the Leisure industries, Insurance Companies and similar.
- 10.9 It was finally considered whether the Group actually benefitted from the Conference. It was agreed that a cost benefit analysis would be undertaken by:
- Lynette Bowden
  - John Myers
  - Diane Luther
  - Steve Thorpe to report at next meeting
- 11. Update on Stairs**
- 11.1 Mike Forbes reported that in the light of the Conference, some minor changes to the Stair document will be made.
- 11.2 A query was raised as to how many hits there had been on the Stairs document. MF to report back at the next meeting. (Action MF).
- 12. Update on Cleaning Document**
- 12.1 There has been a meeting of the sub-Group and a template/framework started. Rob Shaw is to become a member of the sub-Group and a working draft of the document is to be ready for the June meeting. It was reported that TTA have their own document and reference should also be made to BS 5385 Part 3. (Action DT/CH/RS/BP/ST).
- 13. Feedback on latest Slider 55 RR**
- 13.1 Mike Roys' Presentation is attached to the Minutes. There is still some variability in relation to Slider 55 results on verification surfaces.
- 13.2 The correlation of Slider 55 with ramp data was discussed. Historic information regarding barefoot testing is to be found and circulated before the next meeting. (Action Rob Shaw).
- 13.3 After some discussion members agreed we should work towards developing a surface to provide a check point when using the pendulum with slider 55.
- 14. Information Exchange/Papers**
- 14.1 Dave Talbot was not at the meeting and therefore did not provide any item of interest.
- 14.2 Steven Philips was not at the meeting and therefore did not provide any item of interest.
- 14.3 Mike Forbes provided a short, interesting Presentation on stair nosings.
- 14.4 For the next meeting the following will provide an item of interest:
- Dave Talbot
  - Steven Phillips
  - Eddie Allen
- 15. Standards**
- a. **ISO TC 189 WG10** – Brian Newell reported that work is on-going in drafting an International Standard test method(s) for measuring the slip resistance of ceramic floor tiles and he proposed that the UKSRG should accept a tolerance of  $\pm 2$  points - when using Slider 96 – in order to address some claims that Pendulum test values are not always consistent in round robin testing. The UKSRG accepted Brian Newell's proposals and agreed that the UKSRG should have an interest in the next meeting of ISO TC189 WG10 which will be in Canada.
- It was suggested that Steve Thorpe should attend with Brian Newell, who is the UK Delegation Leader, but Steve advised that, whilst he will assist in

every way that he can, he would not be able to attend the meeting on the 27<sup>th</sup> of June 2017, due to other prior commitments.

A piece of work investigating the GMG test will be undertaken. ST and SH will report back at the June meeting. (Action ST/SH)

- b. **BSI B/507/7, CEN TC/339** – There will be a meeting in March
- c. **BSI B/208** Committee still in existence but nothing to report
- d. **BSI B/539, CEN TC 67** – Nothing to report
- e. **BSI PRI/60, CEN TC 134 WG7** – EN13893 Dry testing only is maintained. The safety flooring standard EN13845 will be updated to incorporate the pendulum test.
- f. **BSI PH/1, CEN TC 161** – New PPE directive. However there is probably going to be no immediate change to the footwear test. There has been no real development and the SRC specification is on hold.

**16. AOB**

- 16.1 None considered due to lack of time.

**17. Topics for Future Meetings**

- 17.1 Membership grades feedback
- 17.2 VAT registration
- 17.3 Group website update
- 17.4 Further slider 55 work
- 17.5 Slip STD project update
- 17.6 Cleaning document update
- 17.7 Stairs document web statistics

**18. Date/Venue Next Meeting**

- 18.1 1 June 2017 at SATRA Kettering
- 18.2 5 October 2017 at Altro Letchworth